

BONNIE LOW-KRAMEN is a [TEDx speaker](#), bestselling author, and the founder and CEO of Ultimate Assistant Training. A celebrity assistant for 25 years to Oscar winning actress Olympia Dukakis, Bonnie is an award-winning speaker who empowers staff and executives alike to build ultimate partnerships that are both mutually respectful and highly profitable. She has taught in 14 countries and 38 states.

Her work was featured in a [Forbes](#) 2019 cover story and her “Be the Ultimate Assistant” workshop was named in the [Top 7 Conferences to Attend](#) since 2018. Dubbed “The Assistant Whisperer,” her book, *Be the Ultimate Assistant*, is considered a must-have resource for every assistant. Bonnie is passionately committed to ending workplace bullying and closing the wage gap as her way to build confident and courageous women in the world.

Recognized as one of the world’s most respected thought leaders in the administrative profession, Bonnie is a co-founder and former President of NYCA – New York Celebrity Assistants – a professional networking organization. She is on the Board of Private Service Alliance and an advisor to the World Administrators Alliance.

Bonnie and her long-time collaborator Vickie Sokol Evans host a Podcast series where they tackle the burning issues of the workplace. A writer for Executive Support Magazine, CEO World Magazine, and the Ultimate Assistant blog, her writing has been featured in the Huffington Post and she has been quoted in the Washington Post and New York Times.

Bonnie’s work with Olympia Dukakis included close involvement with the Academy Award win for Moonstruck, the 1988 presidential campaign of Michael Dukakis, and travel around the world to places such as Sydney, London, Alaska, and Prague.

A New Jersey native, Bonnie holds a B.A. degree from Rutgers University in English and Theatre. She worked in public relations and marketing for not-for-profit theatres in Chicago, Atlanta, and Houston before returning to New Jersey in 1986 where she became the Public Relations Director at Olympia Dukakis’ Whole Theatre in Montclair, NJ. The rest is history.

Bonnie lives in Ponte Vedra, Florida with her high school sweetheart and tech guru Robert Sanders.